

<b>Oldham Economic Partnership</b>	
<b>Draft Project Brief for Enterprise, Innovation and Growth Sub-group (formerly Business Support Sub-Group)</b>	
<b>Aim</b>	
	To stimulate and support the development and growth of enterprise and innovation within the Borough, assisting business start-up and sustainability.
<b>Objectives</b>	
	<ul style="list-style-type: none"> <li>• To focus on business start up and support policy which enables business sustainability.</li> <li>• To promote a positive self-employment and enterprise culture</li> <li>• To provide access to support that stimulates increased productivity and growth</li> <li>• To support the development and growth of Social Enterprise</li> <li>• To encourage innovation through knowledge transfer</li> <li>• To facilitate the collation of data that underpins ongoing policy initiatives</li> </ul>
<b>Membership</b>	
	<p>A Business Champion, nominated by the Economic Partnership from the private sector, will work closely with the sub-group, providing strategic input on behalf of the Partnership.</p> <p>Membership of the sub-group will consist of representatives from partner organisations who are involved strategically with business support issues within the Borough, together with members representing businesses and the enterprise culture within the community.</p> <p>Additional members may be invited to attend following agreement by the sub-group and Economic Partnership.</p> <ul style="list-style-type: none"> <li>• Business Champion</li> <li>• Chamberlink</li> <li>• Chamber of Commerce</li> <li>• Voluntary, Community and Faith Sector representative</li> <li>• Social Enterprise representative</li> <li>• Manchester Enterprises (shadow)</li> <li>• Innovation Representative</li> <li>• OMBC – Skills and Workforce Development</li> <li>• OMBC – Employer Liaison</li> <li>• Local Learning Partnership</li> </ul>

### **Remit of the Sub-group**

- To take a strategic lead on behalf of the Economic Partnership and formulate an action plan based on the Economic Strategy and the economic assessment
- To take responsibility for delivery of component parts of the action plan and ensure that they are integrated into the business plans of their organisation
- To identify and influence the development of initiatives/services and additional funding opportunities
- To undertake regular monitoring and review of the action plan, as agreed with the Economic Partnership, taking into account local economic data and the wider sub-regional and regional economic agenda
- To collate and analyse local economic data
- To report at regular intervals to the Economic Partnership
- To contribute as appropriate to the work of other sub-groups within the Economic Partnership and the wider Oldham Partnership.

### **Meetings**

Meetings will be held monthly for the first six months and thereafter a minimum of quarterly or at the discretion of the Chair.

Regular project management liaison meetings will be at the mutual discretion of the Business Champion and the Chair.

### **Responsibilities of the Group**

The Business Champion will report on progress of the action plan at Economic Partnership meetings, also attended by the Chair of the sub-group.

Whilst the Chair will take responsibility for the project management of the action plan, members of the sub-group will be identified who are able to take responsibility for the delivery of component parts.

Group members must 'declare interest' on issues, projects or organisations where they may directly or indirectly benefit professionally or personally from their position on the group.