

Minutes

Safe and Strong Communities Board

28th April 2010

Muslim Centre, Neville Street

4.00pm - 6.00pm

MEETING 18

Present:	Carolyn Wilkins (Co Chair)	Oldham Council
	Tim Forber (Co Chair)	Greater Manchester Police
	Tim Mitchell	Positive Steps Oldham
	Janet Sewart	DAAT
	Chris Sykes	Community Safety Services
	Penny Barker	Probation Service
	John Rooney	Oldham Council
	Kevin Talbot	Greater Manchester Fire Service
	Ian Hughes	Oldham Council
	Safina Rashid	VOA
	Dave Catherall	Oldham Council
	Carl Bell	Oldham Council
	John Taylor	Community Safety Services
	Carol Brown	Oldham Council
	Bruce Penhale	Oldham Council
	Anna Forster	Oldham Council
	Steve Yorke	First Choice Homes
Jean Jones	Elected Member	
Charles Lauder	Talawa Consulting	
Apologies:	Catherine Hankinson	GMP
	Teresa Broadbent	Oldham Council
	Alan Higgins	NHS Oldham
	Kevin Shaw	Oldham Coliseum
	Amy Poulson	IOM
	Veronica Jackson	Oldham Council
	Liz Windsor-Welsh	Voluntary Action Oldham
	Howard Sutcliffe	YCFP
	Mark Alcock	Elected Member
	Bill Edwards	Environment Forum
	Rod Blyth	Elected Member
	Robin Prescott	NDC
	Keith Pendlebury	Elected Member
	Harriet Wilkins	Local Criminal Justice Project

AGENDA

2. **Minutes and Matters Arising:**
Cllr Jean Jones needs to be added to the apologies.

3. **Actions from previous meetings:**

ACTION 127/15/09:

Accessing Strategic Assessment on Partnership Website: Complete.

ACTION 131/16/09:

Timings on SSCB Agenda: Complete.

ACTION 132/17/10:

Raising Aspirations & Reaching Communities on hold due to ABG Review

ACTION 133/17/10:

SSC Board Discussion Paper: Complete on the agenda as update.

ACTION 134/17/10:

Veronica Jackson to be sighted on membership: Complete.

ACTION 135/17/10:

Alcohol to be on the agenda for April: Complete.

Action 136/17/10:

Offender Management relocation issues: Complete.

ACTION 137/17/10:

Media Opportunities – Tim Mitchell advised that good news stories/media opportunities, i.e reduction in ASB/reduction in first time offenders has been collated and articles are being validated and is expected shortly and will be provided to Anna Forster.

4. **SSC New proposed Structure / Governance Report – Board ratified the new structure and terms of reference. But to include add the following to the Terms of reference.**

- To clarify decision making responsibilities of the Strategic Groups.
- To add that the Board can invite other officers to meetings, as appropriate to discuss specific strategic issues.

New structure to be implemented by the next July meeting.

ACTION 138/18/10:

SSC New proposed Structure / Governance Report – Anna Forster and Chris Sykes to amend the wording regarding recommendations and decision making process and representation at meetings. AF to add it to the LSP Exec Agenda for ratification.

ACTION 139/18/10:

SSC New proposed Structure / Governance Report – Equality Impact Assessments – to be an agenda item at the next meeting in July.

5. **Strategic Assessment:**

The Priority Leads have been asked to complete a template to assist with the 6 monthly review of the Strategic Assessment by the 7th May. Following this a 6 monthly review will be compiled and circulated to the Board and key partners. All agreed this was an improvement.

ACTION 140/18/10:

Strategic Assessment – Anna Forster to add as an agenda item at the next meeting.

6. **Business Cases:**

ACCE – Janet Sewart (attachment 5) – No objections, but needs approval by Health and Wellbeing Board on 6 May 2010.

Integrated Offender Management (attachment 6) - **Agreed for 2010/11.**

Oasis (attachment 7) **Agreed for 2010/11.**

7. **Alcohol Strategy update / discussions:**

Janet Sewart provided an update on the Alcohol Strategy.

ACTION 141/18/10:

Alcohol Strategy – Anna Forster to write to Alan Higgins on behalf of the Chairs, confirming the Board’s approval of the By Law

8. **ABG Review:**

Equality Impact Assessment (EIA) - Janet Sewart raised concerns regarding whether the Single Commissioning Board would be considering Equality Impact Assessment

ACTION 142/18/10:

Equality Impact Assessment – Carolyn will look into this and confirm at the next meeting.

ACTION 143/18/10:

Priority Reports – It was suggested that at future meetings the priority reports be shuffled into different orders, not numerical. Anna Forster to action.

Priority 6 Report – Building Cohesive Communities and Neighbourhoods:
On progress, Bruce Penhale will provide a full breakdown at the next meeting.

Priority 1 Report – Reduce Crime & Support Victims:

Chris Sykes highlighted a risk with the Domestic Violence Activity and the increase demand due to success.

CS outlined the Best Bar None activity and due to the ABG review suggested a Task Group was set up to move the principles of the activity forward, with the possibility of using existing resources or other sources of funding.
DV and JS also expressed an interest in getting involved - **Agreed**.

ACTION 144/18/10:

Priority 1 Report – Chris Sykes to set up a small group to consider options.

Priority 2 Report – Reduce the impact of Drugs and Alcohol:
On progress, no exception reporting.

ACTION 145/18/10:

Priority 2 Report – Tim Forber to gain a commitment from Alan Higgins for a NHS representative to be present at all future meetings.

Priority 3 Report – Prevent Young People becoming Offenders:
On progress, the board agreed to keep NI 46 as a local indicator.

Priority 4 Report – Improve Quality Of Life
On progress, no exception reporting.

Priority 5 Report – Offender Management:
On progress, no exception reporting.

ACTION 146/18/10:

Priority 5 Report - Anna Forster to circulate the report by email **Complete**

Priority 7 Report – Improve the Cultural Offer and Engage in the Arts:
On progress, no exception reporting.

ACTION 147/18/10:

Arts Engagement Strategy - to be added to the agenda for the next meeting
– for a discussion.

Priority 8 Report – Cleaner & Greener Neighbourhoods:
On progress, no exception reporting.

ACTION 148/18/10:

Priority 8 Report – Anna Forster to circulate the report by email **Complete**

Priority 9 Report – Housing Strategy:
On progress, no exception reporting.

ACTION 149/18/10:

Fire / Process - to be added to the agenda for the next meeting – for a discussion.

9. **Area Based Grant Update:** Noted

10. **Any other business:**

Talawa Consultancy – posed a question as to who is responsible for scrutinising equality impact across the Board.

ACTION 150/18/10:

Scrutinising Equality Impact - Carolyn Wilkins and Anna Forster to discuss.

11. **Date and time of next meeting**

28th July 2010, 9.00 am until 12.00 noon, Lees Suite, Civic Centre.