

**OLDHAM PARTNERSHIP
EXECUTIVE GROUP MEETING
HELD ON 17th MAY 2007
GROUNDWORK ENVIRONMENT CENTRE, SHAW ROAD, HIGGINSHAW**

MEMBERS: Nick Brown	- Chair & Further/Higher Education Sector
Paul Argyle	- Greater Manchester Fire & Rescue Service
Caroline Ball	- Greater Manchester Police
Paula Boshell	- Voluntary, Community & Faith Partnership
Cllr Peter Dean	- Oldham MBC
Robin Henshaw	- Voluntary, Community & Faith Partnership
Carol Hopkins	- Private Sector
Cllr David Jones	- Oldham MBC
Andrew Kilburn	- Oldham MBC
Gail Richards	- Oldham Primary Care Trust
Cllr Jean Stretton	- Oldham MBC
Cllr Howard Sykes	- Oldham MBC

OBSERVERS:

Ruth Baldwin	- Oldham MBC
Steve Burns	- Greater Manchester Passenger Transport Executive
David Davies	- Government Office North West
John Eley	- Oldham Partnership Support Team
Penny Ford	- Bradford NHS Trust
Alan Higgins	- Oldham Primary Care Trust
Adam Patterson	- Oldham Partnership Support Team
Michelle Renshaw	- Oldham Partnership Support Team (minute-taker)
Phil Sumner	- Community Cohesion Advisory Group
Angela Williams	- Oldham Sixth Form College

MEMBERS

APOLOGIES:

Marie Gillott	- Jobcentre Plus
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The chair welcomed Cllr Howard Sykes to the meeting.

13/07 DECLARATIONS OF INTEREST

No declarations of interest were received.

**14/07 MINUTES OF THE PREVIOUS MEETING OF THE EXECUTIVE GROUP
(on 1st February 2007) AND MATTERS ARISING**

The minutes were accepted as a true and accurate record following clarification on:

07/07 COMMUNITY ENGAGEMENT STRATEGY

The last paragraph: A recommendation in the report was for three members to be nominated to approve recommendations of the Commissioning Group on behalf of the Partnership. It was **agreed** the three nominated members would work with Bruce Penhale to address the issues raised above and drive this area of work forward. The nominated members are: Phil Sumner, Cllr Peter Dean and Steve Mills.

Clarity was sought as to the role of the 3 members nominated.

Please refer to the extract below from the report on Community Engagement Strategy submitted to the Oldham Partnership Executive Group meeting on the 1st February 2007.

Start of Extract

8.0 RECOMMENDATIONS

8.1 The LSP Executive is asked to:

- i. Note the contents of this report;
- ii. Agree the principles and debate the options contained in Section 6 and provide any initial responses;
- iii. Note the establishment of the Community Engagement Commissioning Group;
- iv. Recommend setting aside NRF resources for community engagement activity and endorse the principle of pooling mainstream resources in the future.
- v. **Nominate three of its members to approve the recommendations of the Commissioning Group on behalf of the Partnership.**

End of Extract

Matters Arising

03/07 LAA / LSP UPDATE OF PROGRESS

Gail Richards, Caroline Ball, Andrew Kilburn and John Eley have a number of meetings scheduled to specifically look at Local Public Service Board arrangements. Progress will be reported at future meetings of the OP Executive Group.

05/07 STRATEGIC PLANNING

A draft project plan is currently being worked on to continue the implementation of Oldham Beyond. Michele Carr will meet with partners to discuss the next stages.

07/07 COMMUNITY ENGAGEMENT STRATEGY

The draft document is currently out for consultation and comments are requested back by the end of next week.

A discussion highlighted the following:

- The Community Engagement Strategy and the Commissioning Group are two separate processes. This had caused confusion as to what was expected from nominated members of the executive, who were unclear whether they were asked to look at Community Engagement or Commissioning.
- Phil Sumner requested that details need to be received before a meeting particular if the purpose of the meeting is to ratify proposals and agree decisions.
- The 3 nominated to meet with Bruce Penhale asked for clarity on the role and functions that they had agreed to undertake.

Action: Bruce Penhale to arrange a meeting with the 3 nominated members to discuss further.

- Clarification was sought on where the Executive group fits in with regards to leadership on this area. The Executive Group need to be the steer on this area of work and have the leadership role.

The document will come back to the Executive Group meeting.

- Clarity is needed to enable the Commissioning process to move forward. Need to re-affirm the particular group to look at the Commissioning process.

Action: John Eley will review concerns raised and look at a way to take this forward. Membership of the Community Engagement Commissioning Group and other details can be for example, placed on the Oldham Partnership website (www.oldhampartnership.org.uk)

End of Matters Arising

15/07 COMMISSIONING FRAMEWORK FOR HEALTH AND WELLBEING

Alan Higgins presented the item. Refer to the report circulated.

The report summarised the proposals in the Department of Health consultation document 'Commissioning Framework for Health and Well Being'.

A discussion highlighted the following:

- This is a major initiative and the group welcomed the inclusion of 'investment in prevention' within the consultation document.

- The methodology behind the Joint Strategic Needs Assessment is something that could be used across other policy documents.
- Timescales are tight, information would be needed by October/ November 2007 to enable the commitment of resources to be allocated.

The Primary Care Trust (PCT) will arrange a Stakeholder Workshop with the Oldham Partnership Executive and Steering groups before the summer break. This will discuss the commitment of resources and how this fits in with regeneration across the borough. The PCT prospectus is due to be produced by October.

The Council is currently looking at new software to present the Oldham Beyond plans and it is envisaged that partners will also be able to utilise this to give an overall view of regeneration across the borough.

16/07 REFRESHED LOCAL AREA AGREEMENT

John Eley presented the item. Refer to the report circulated.

A discussion highlighted the following:

- Phil Sumner asked for clarification on the number of contractual opportunities going to the Voluntary, Community & Faith (VCF) Sector.

Paula Boshell confirmed that this issue has been raised with the Sustainable Neighbourhoods Board. Natalie Downs is to report back to the VCF sector on this issue.

Gail Richards updated the group about the Institute for Innovation and Improvement Care Outside Hospital Priority Programme – Expressions of Interest in Developing a Delivery Model for a Systematic Shift in Care. She briefly described the programme of work and requested Oldham Partnership to support. This was provided.

If anyone would like further details or a full copy of the proposal please contact Gail Richards at gail.richards@nhs.net or 0161 622 6511.

17/07 LAA ANNUAL REVIEW OF PERFORMANCE

John Eley presented the item. Refer to the document circulated.

A discussion highlighted the following:

- The report gives a good overview of performance however it is important to note that it will only take a slight shift in a few of the targets to mean Oldham is under performing on at least 50% of targets.

Action: A report is to be brought back to the next meeting highlighting those targets that are under performing and/or not moving in the right

direction. This report will be used by the Executive Group to review and implement the necessary action needed to improve performance in these areas.

- Government Office raised the following concerns:
 - The use of the phrase 'Risk Analysis' when reflecting on those targets that have already under performed. Performance needs to be reviewed and then Risk can be looked at in terms of the future performance not the past performance.
 - Ask the Audit Commission to look at the data re. the Cultural targets to ensure they are in agreement with the data collection from the outset.
- The Safer & Stronger Communities Block have been meeting regularly to review and take action on the under performing target areas. A Neighbourhood Renewal Advisor has also been asked to look at processes and structures in particular the management group with recommendations being implemented by July. This block has also been working jointly with the Children & Young People Block to address cross cutting issues impacting on target outcomes.
- The Healthier Communities & Older People Block continually look at the factors and preventative measures behind the key targets that have an impact as well as monitoring the actual key targets.
- Clarification was sought as to whether Bids which are split over more than one block should be submitted through each of those blocks commissioning boards rather than just one.

Blocks need to be aware that resources may need to be moved to address risks / cross cutting issues of other blocks.

- Concern was raised by the Voluntary Community & Faith (VCF) Sector that the only exemplar project mentioned for the VCF is Manchester Based. It was felt local initiatives should be used and that there is a need to be aware of other projects not just flagship projects.
- VCF welcomed the future plan 'to work with local voluntary networks to develop their marketing and communications programmes' listed on page 15 within the 'Increasing Life Opportunities for All' document which accompanied the report.
- Partner organisations asked if the VCF could provide a list of benefits and expectations to help them in reviewing their involvement and assist them where possible.
- Clarification was sought on what was being undertaken to address worklessness.

Funding has been allocated to the Economic Development & Enterprise Block to address the area of worklessness.

18/07 TRANSFORMING SECONDARY EDUCATION: BUILDING SCHOOLS FOR THE FUTURE

Ruth Baldwin presented the item. Refer to report circulated

A discussion highlighted the following:

- This is a radical move forward for the Borough. The current issues being addressed are:
 - Post 16 provision and,
 - Segregation.
- It gives an opportunity to re-site schools to address cohesion as well as regeneration.
- Some consultation has been undertaken and more is scheduled.
- Work is being undertaken with the Sponsors on the Curriculum re. integration.
- This project is a great challenge for Community Leadership, Government Office offered their assistance in ensuring its success.
- All stakeholders in Post 16 education have met to discuss this area and will produce a report with their views.
- Cllr Jones said “that important as the initiative was, it would not be allowed to compromise the success of the highly performing College post-16 sector”.

The Executive group endorsed the report.

19/07 FEASIBILITY TESTING AND NEW MODEL LAA'S

John Eley presented the item. Please refer to report circulated and the accompanying document ‘Feasibility Testing – Priority Setting Exercise for the New Model Local Area Agreement’.

A discussion highlighted the following:

- Concern was raised that this will change the agenda and will take over from the rollout of the LAA.

Government Office stressed the importance of ensuring delivery on the current agreement continues whilst the feasibility testing is going on.

Items For Information

20/07 BRANDING FOR OLDHAM

Andrew Kilburn presented the item. Please refer to report circulated.

The report discussed the developments regarding the re-branding of both the Borough and the Council.

Partners input with this change process of updating the Corporate Image are welcomed. Details of the relevant contact within partner organisations in relation to this issue can be given to Naomi Duggan, Assistant Director Corporate Communications, Oldham Council, 0161 770 4702, naomi.duggan@oldham.gov.uk.

21/07 HMR BOARD REPRESENTATION

Carol Hopkins had been nominated to undertake this role on behalf of the Oldham Partnership.

This was **agreed**.

22/07 ANY OTHER BUSINESS

None

23/07 DATES OF FUTURE MEETINGS

No changes were made.

24/07 AGENDA ITEMS FOR THE NEXT MEETING

No changes were made.

The meeting closed at 3.55pm

NEXT MEETING

Thursday 19th July 2007

Venue: Groundwork Environment Centre, Shaw Road, Higginshaw

Time: 2pm