

Notes of Meeting

Chief Executives Management Board

Monday 29th June 2009

Teaching room 1, Lifelong Learning centre, Gallery Oldham, Oldham

1pm – 3.00pm

Attendance:

Veronica Jackson (chair), Ian Kendall, Hugh Broadbent, Carolyn Wilkins, Emma Alexander, John Howard, Kath Thomas, Caroline Ball, Alison Vaughan (notes), Clare Fish, Steve Sutcliffe (for Gail Richards), Kevin Talbot (for Geoff Harris), John Eley, Pat Johnson

Welcome and Introductions - Charlie Parker

Apologies: Charlie Parker, Nick Brown, Geoff Harris and Elaine McClean
Pat Johnson was welcomed

1 Minutes and Matters Arising

Item 2 – information is being prepared for members concerning Council action
All other items covered on the agenda

2 Environmental Management – co-ordinating our approach Adam Hackett

- There is a lot of support available regionally but we are not collectively taking advantage of opportunities. A questionnaire is being used to assess what partners are doing, map what already exists, what linkages can be made and what added value we can gain from working collaboratively. A Climate Change delivery plan is being developed from this for Oldham to support tier 1 NI186 delivery.
- CAA will be looking for good evidence of a partner approach Areas will be ranked on a league table in the future as to how they are progressing the agenda.
- DEFRA will be issuing guidance in July around new legislation. An event is being supported by GONW on 16th July and partners are invited to attend

Actions

- 1.1 Paper to be submitted to LSP in September and EMB to take the agenda forward
- 1.2 To develop clearly defined outcomes that will be achieved from any investment.
Need to look at how we use resources and partners to then look at what can be pooled against the ABG resource to take this forward.

3 Corvu and Performance Management in Oldham - Alan Lee & LCS Ltd/Corvu

- The Council are re-launching the implementation of the system and an option appraisal is being undertaken as to how to take this forward. Several workshops and awareness sessions are being held over the next few months to help determine what we want from the system. Partners are invited to feed into the sessions to determine our collective priorities
- Partners agreed that the system supported the move to joined-up functions and the streamlining of our infrastructure. Partners were supportive of the system if it would free up staff time to answer the 'so what' question and help us make informed decisions and improvements. They agreed a culture change is required that needed supporting

- There is a forecasting function to enable the system to be proactive as well as reactive. There is also flexibility for future changes and will evolve when priorities change but still retain the historical information.
- The system will link into our programme management functions to enable an assessment of how much improvements are costing us.

Actions:

2.1 An update to be provided in July

4 Streamlining our infrastructure - John Eley

- There was overall agreement for the recommendations and for a single framework for both financial and data performance and that this could be supported by Corvu.
- There will be challenge at an operational level and a need to look at individualised budgets in smaller organisations to determine if there would be a real cost for them. Checks and balances need to be built in with integrated commissioning opportunities need to be identified but also those areas that it is not appropriate for this approach
- An Oldham footprint and a scoping of primary outcomes needs to be undertaken to separate out back office from delivery as both need to be done but with different approaches and we need a simple framework to do this.
- We need to look at joining up regionally where appropriate too and link to the broader opportunities, such as Total Place and the work EA has been doing, and build on what is already underway. There is agreement at AGMA level to this approach.

Actions:

3.1 Gail, Veronica and John E to develop an action plan and take this forward

5 Oldham Council's Corporate Plan Framework - Carolyn Wilkins

- The Councils corporate objectives have been reviewed and linked to the new branding and the theme of a 'Place of Choice'
- The four themes have been aligned to the SCS and LAA
 - A Confident place – safer stronger cleaner
 - A University Town – skills, education, employment and the prospectuses
 - An Address of Choice – housing, strong towns and amenities
 - Services of Choice – new culture and joined up approach
- We need to look at 2011 and beyond now and not wait for the next wave of LAA NIs to determine this. Plans and actions are already starting to be developed

Actions:

4.1. CW to circulate the report 'Prospectus for Change'. The full corporate plan will be available on-line

6 Budgets 2009 – direction of travel - Emma Alexander

- There are similarities with the work being undertaken by Veronica and Gail but the cashable efficiency savings differentiate this piece of work. There needs to be the scope and the will to take this forward but we also need to identify the clear benefits before we implement changes to ensure savings and value.
- There needs to be consideration of the Third Sector input and opportunities to provide capacity building in the community for their benefit

Actions:

5.1 EA to undertake feasibility study, options appraisal and analysis and proposals to be brought to the September meeting

7 CAA – Emerging Priorities - Pat Johnson

- CAA will no longer be using professional language so at first appear stark. They will work to ensure they don't promote injustice or unfairness or build on the poor perceptions of Oldham, however we need to be clear as to how we manage agendas.
- The draft report has focussed on big issues as they have been unable to undertake a full in-depth analysis in six months. They have focussed on a smaller number that need a bigger impact against them
- A green tag is missing from the report circulated – Fire reductions
- All Inspectorates are now on board and there is therefore collective intelligence being used. The deadline for additional information from partners for this years assessment is September with the report being signed off at this stage and available on the website in November.
- The period of appeal for red flags has been extended to December but we will be unable to appeal against green flags or the narrative
- JE highlighted that our progress on FE/HE/Skills has not been recognised in the report and this area is important as it signifies our agenda for the future. He also highlighted the complicated financial processes due to a multitude of funding streams and that this needed further investigation. Comments were noted by PJ
- PJ advised that it is about how it is now that gives the tag, not what is proposed. This is only converted to a red flag if we don't go on to achieve the change as we need to show a response to address the issue.
- What we are doing this year may not be enough to prevent issues such as Housing supply not being given a red tag and if we are stating what our successes are around Economic prosperity, we need to provide a wider evidence base
- CW emphasised the need to ensure whether our plans are enough, is what we are currently doing visible enough and is it high level enough to make change.
- The changes required strengthen the case for a joined up PMS so that information is all in one place and so that we can make more informed judgements

Actions:

- 6.1 JE to circulate the template with the current submitted data on
- 6.2 A workshop is being set up to manage the process and to collate, manage the information and capture what we've got already.

Updates

8 One Card - Emma Alexander`

- IK circulated information on the proposed card and advised that we are looking to launch the Card during student enrolment in September. This will then be built on as there are many additional opportunities. There is a need to understand where it will have most value first though.
- The Card will support us in gathering information about our citizens to enable us to determine future needs and priorities
- They are awaiting feedback from OSFC and OC to ensure we have the correct approach

Action

- An update on progress will be given at the September meeting

9 Skills Pledge and Apprentices - Kath Thomas

- KT circulated a chart of organisations who support apprenticeships and an action plan of taking this forward
- Opportunities are currently mainly in sectors such as building, engineering, etc. this needs to be broadened particularly in the white collar sector and in non traditional progression routes

- We need to review the progression routes and see the professional outcomes and opportunities that can be achieved without going to University and engage with employers about what they want.
- The Council are looking at increasing the number of opportunities and GMP/Fire Service need to be assessing the agenda as a whole at a GM level as there are opportunities in this area too. KT happy to support developing this.
- This should be used as a starting point to support our joined up approach to infrastructure.

Action

- The PSB have made resources available to support progressing the agenda and an update to be provided in September.

10 Area Working - Carolyn Wilkins

- A revised paper is being taken to LSP Steering Group 9th July and the first round of District Partnership meetings are being held next week
- District Partnerships are starting to discuss their membership and how we want to take forward PACTs. Chris Sykes is leading as an interim until Collette Kelly takes over the role as AED Neighbourhoods in September.
- The two pilot areas have produced draft profiles and these need to be consulted on now to broaden them. Work will take place with partner organisations where needed to discuss how we can involve and engage with partners to make it work for them. These will be used as a way of communicating what we are already doing.

11 Future Jobs Fund - Alison Vaughan

- The deadline for the first round of submissions is the 30th June and a GM City region bid will be submitted. The primary cohort will be 18-24 year old who have been unemployed for over 9 months and they will make up 2/3rds of those supported. The proposal will create a core employment offer that is consistent across GM
- 500 opportunities have been offered in the bid for Oldham over the next 18 months and this could increase in subsequent applications under waves 2 and 3 as further opportunities are explored.
- Jobs will be of community benefit and discussions are on-going with DWP as to what this means. Jobs that have currently been put forward cover a wide range of vocations and include supporting the work of the 6 District Partnerships and Town Centre Partnership to identify environmental clean up campaigns and delivery of youth activities, work with communities to define priorities and will involve community engagement activity into health, fitness and well-being.
- The employer function is proposed to be provided at the GM level, with pre-employment and in-work support at a local level to maintain existing relationships with clients, to track changes and so that it doesn't conflict with existing commissioned provision.

12 Work plan, Date of next Meeting and AOB

1-3pm 3rd August 2009, level 2, Henshaw House