

# Notes of Meeting

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## Chief Executives Management Board

**Monday 18<sup>th</sup> May 2009**

**Crompton Suite, Oldham Civic Centre, Oldham**

1pm – 3.00pm

### **Attendance:**

Charlie Parker (Chair), Gail Richards, Veronica Jackson, Ian Kendall, Hugh Broadbent, Carolyn Wilkins, Emma Alexander, John Howard, Kath Thomas, Nick Brown, Chris Sykes (for Caroline Ball), Geoff Harris, Tarifa Bagasrawalla, Alison Vaughan (notes),

### **Welcome and Introductions - Charlie Parker**

Apologies: Caroline Ball and Elaine McClean

Welcomed Chris Sykes for Caroline Ball

### **Minutes and Matters Arising**

Item 1 – should read Dias not DCSF

Item 3 – on the agenda

Item 4 – CP proposed an expansion of the Commissioning process beyond ABG to ensure greater linkages. Follow up meeting arranged

Item 5 – on the agenda

Item 6 – IK advised the calendar is to be developed from 9<sup>th</sup> June. VJ advised that not a lot of activity has been added as the process has concentrated on joining up what's already in existence and for activity to be more geographically targeted. A cross partner group is meeting weekly to progress this and communicate our offer collaboratively by the end of May.

Item 7 – free swimming lessons to be extended to parents and launched at the end of June. Funding has been agreed his morning

- 1 Budgets 2009 – Implications for the North west and Oldham – Peter Timmins/Tarifa Bagasrawalla**

- Operational Efficiency Programme is significant and can be considered in Oldham with partners working together. Table 5 was highlighted and the changes to JSA
- CP highlighted his work at the City region on the GM approach as a pilot to work more collaboratively with Central Government
- There is likely to be significant increased year on year efficiency requirements required by all agencies
- Group discussed how we can be smarter and join up services to deliver together. Not just looking at shared accommodation but include back office functions, Information infrastructures and IT and collaborative procurement. This can driven through area working

#### Actions

- 1.1 A scoping group of finance officers to be developed by Emma Alexander to include FCHO, Unity, Oldham College, PCT, OMBC. Organisations to nominate appropriate representatives.
- 1.2 To also explore potential regional opportunities and collaboration with other Local Authorities (particularly Rochdale as already emerging opportunities around street lighting and transport)
- 1.3 To query if AGMA collaborative efficiency plan looking at this and how the Total Place Initiative links
- 1.4 Paper to June meeting on the direction of travel

## **2 Preparing for the Olympics - Ian Kendall**

- Work ongoing to maximise potential Culture opportunities for Oldham, not just sport. Several events are being planned with a potential area based approach being explored to develop 'Olympic Enthusiasm' in the Borough
- A series of workshops to take place and to capture activity planned in 2010 and for these to be linked into the Calendar already being developed.

#### Actions:

- 2.1 Partners to endorse the legacy concept and our outcome of 'More Active More Often' and ensure this is on their agenda to maximise opportunities
- 2.2 To be linked to the mapping of our current offer to identify opportunities in advance and in supporting the promotion of Oldham

## **3 Transforming Public Services – One Card - Ian Kendall**

- Potential to use this across partner organisations to track outcomes and adopt a single approach for Oldham
- There are clear links to how we can be more efficient and effective and this will help us to become more proactive in identifying and joining up needs
- There is the potential for a single citizen account approach and a universal card but will need a lot of work to progress this locally and within broader GM issues
- The concept is a good starting point and we need to assess its feasibility, what we already have done and what we are capable of doing
- The potential use for identity purposes to be explored

Actions:

- 3.1 To link to agenda item 1 actions and to look at areas of commonality
- 3.2 A tighter definition to be brought to the next meeting by IK of what we can do and how far reaching the approach could be
- 3.3 Why we need one to be agreed through this group

#### **4 FCHO and Stock Transfer - Hugh Broadbent**

- Agreed there will be opposition and this will need to be managed with officers acting as ambassadors as to the opportunities it will offer for Oldham. Need to redirect people to the positives rather than responding to the negatives
- Will be a cash flow valuation not a free market value
- Need to assess what the consequences of not transferring will be
- The deadline for a negotiated deal is April 2010

Actions:

- 4.1. To be developed by HB
- 4.2 A core script to be produced that will anticipate questions and challenges with responses developed

#### **5 Future Jobs Fund - Alison Vaughan/Charlie Parker**

- An umbrella bid will be developed at a GM level and we are currently working to gain more clarity as to the opportunities for Oldham
- Potential to link to the GM College Consortium apprentice scheme and the social care agenda
- Need to avoid re-recruiting and instead create real jobs and place people where the need is. Need to look at all schemes going forward through the development ladder approach and build on them. ie Michele Carr has previously mapped community development and we need to use this to confirm our approach
- A pool of generic skills would create improved efficiency and avoid recruitment costs

Actions:

- 5.1 Michele Carr and Jon Bloor to confirm the approach once this has been agreed at a GM level

#### **6 Area Working – verbal update - Carolyn Wilkins**



- Proposals agreed at Leadership and to be submitted to Annual Council on 20<sup>th</sup> May
- Agreed 6 district partnerships that underpin the ward forum approach of engagement not just for decision making. 2 pilot areas agreed with budgets of £100k to commission around services not just for servicing mechanisms
- The practicalities of what we will be doing needs to be done early, mapping what do we do already and what it will mean to partners
- Project steering group to meet early June to assess current mechanisms – can they meet what we need and be expanded to prevent duplication
- Needs to be operationalised and it will then move to VJ to lead. Collette Kelly has been appointed AED Neighbourhoods and will support taking the approach forward.
- It is an opportunity to do things differently and not just be a Council approach but will focus on sharing, learning and collaboration with partners
- It will go live in 2010 and will help support the efficiency agenda
- The Audit Commission are requesting area plans and neighbourhood arrangements already for CAA so this needs to be progressed quickly. The operational element will be the focus for CAA and this is crucial as this has previously been missing but we won't lose the work already been done as evidence
- We need a common approach to unpick the complexity with a political commitment to make it happen

Actions:

- 6.1 CW to circulate the final recommendations to the Group
- 6.2 New sub-group to meet once approval secured for new arrangements
- 6.3 Update for next meeting for the Group to understand the direction we are moving

**7 The Skills Pledge and Apprenticeship Mapping – update - Kath Thomas**

- Need to understand follow on and sustainability issues and resource implications. There isn't the expectation of long term jobs being available but instead will focus on improving skills and providing a quality worthwhile experience
- To assess the ratio of apprentices in organisations and then determine what would reasonably be expected in the size of the organisation
- To look at additional support for vulnerable groups to access opportunities so they aren't excluded. This to be done through a partnership approach
- Needs to be a focus on the private sector and non traditional routes ie accountancy and new qualification routes

Actions:

- 7.1 Group to chase up the designated person in their organisation updating the mapping template and send to KathThomas/John Eley by the end of this week
- 7.2 An analysis paper to be brought to the next meeting outlining the proposal to take this forward

**8 Work plan, Date of next Meeting and AOB**

Updated work plan attached

**29<sup>th</sup> June 2009 1-3pm Crompton Suite, Civic Centre**