

# Notes of Meeting

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## Chief Executives Management Board

**Monday 18<sup>th</sup> January 2010**

**Crompton Suite, Civic Centre, Oldham**

1pm – 3.00pm

### **Attendance:**

Anne Falloon, Carolyn Wilkins, Charlie Parker, Clare Fish, Debbie Bridge, Elaine McClean, Emma Alexander, Hugh Broadbent, Ian Kendall, John Archer, John Eley, John Howard, Nick Brown, Paul Argyle, Tim Mitchell, Veronica Jackson, Chris Hill (item 4), Graham Boundy (item 6), Alison Vaughan (notes),

### **Welcome and Introductions - Charlie Parker**

Apologies: Caroline Ball, Gail Richards, John Saxby, Marie Gillott

### **1 Minutes and Matters Arising**

CP welcomed Anne Falloon

Minutes from the previous meeting were agreed as a true and accurate record.

### **2 Statutory City Region Geographical Pilots – Carolyn Wilkins**

- The Place Board will meet four times a year and it is proposed that, due to required membership and for the Board to be chaired by the LA Chief Executive, that EMB take on this role.
- A steering group is to also be established to operate at the local level and to include elected members from East and West Oldham where the approach is to be piloted. Members agreed the recommendations.

#### Actions

- 2.1 Dates of Place Board meetings to be established with a Terms of Reference developed.
- 2.2 CW to co-ordinate the establishment and membership of the Steering Group

### **3 Working Neighbourhood Teams – Elaine McClean**

- EM highlighted the links to Item 2. The Group agreed the synergies with the initiative around the Place Board
- HB noted that the approach is 'top down' and that the approach also needs to start from communities so that we can identify fundamental issues around the skills and training agenda. FCHO welcome the opportunity to feed their knowledge into this to establish a qualitative baseline that will give us the ability to improve our understanding and relationships with residents.
- VJ highlighted the linkages to the work of the District Partnership and the need to build on our existing evidence base. From this we can feed in partners combined resources and aim to develop a collaborative JSNA to help us move forward.



- TM requested a clear definition of the area so partners can effectively feed in and to ensure all initiatives are coterminous.
- JA emphasised the need to identify and address mental health issues and for these to be tied into the approach. Members agreed the need to also aggregate resources to achieve strategic priorities.

#### Actions

- 3.1 A meeting concerning joining up WNT, Housing Options, District Partnerships and Think Family has already been arranged for 6<sup>th</sup> February 2010. HB, TM and JA are to be invited to the meeting and included in on-going discussions.
- 3.2 A further report to be brought to the March meeting with regards to management arrangements and to look at a broader bottom up approach

#### **4 14 – 19 Update – Chris Hill**

- CH highlighted the additionality of the service coming across to the LA wef April 2010 and the closer working it will bring with Michelle Ford.
- The transfer will be a learning process and will help us focus on the long-term vision and need to grow the function, ensuring we have the right support in place to ensure not just skills and training, but also employability skills are in place.
- There are challenges with Diplomas not being a preferred option and also with the rise in the school leaving age. Michele Carr is already working with the Team with regards to the Apprenticeship agenda. We will also need to look at what learning will look like for 14-19 year olds and how it will support regeneration issues. EM welcomed the need to support this.
- AF highlighted the funding challenges of moving students through Level 1 & 2 to get increased numbers at level 3 by 19yrs. Members agreed the need to focus on those that don't engage.
- Members discussed the location of the service and agreed that connections and networking with partners is more crucial and strengthening the Team to do this is vital. Improved relationships will enable partners to focus on local needs and opportunities that we were unable to do with the LSC.
- CP emphasised the need for representation at the City Region level. Representation at the AGMA Operational Board has been reviewed and has highlighted the good work being undertaken around this agenda in Oldham.
- Members agreed that OLLP representation was sufficient and included schools, colleges and Michele Carr. OLLP is an advisory group that will link into the AGMA Operational Board.

#### Actions

- 4.1 Regular updates on progress to be presented to the group
- 4.2 Linkages to Item 2 and the University Town agenda to be progressed.

#### **5 Streamlining our Infrastructure/Shared Services – Clare Fish, Veronica Jackson, Emma Alexander**

- CF emphasised the focus on two areas initially – governance of the programme and the development of a programme office. We are looking at how we deliver services initially and will be looking at governance arrangements from this.
- VJ advised that DoH have confirmed that the NHS Operating framework is the right approach and will help us reduce costs whilst improving quality of provision.

- EA advised that it is not appropriate to look at Shared Services at this stage as this will come as a result of addressing infrastructure issues. Some areas are being progressed with Rochdale MBC and Unity Partnership but it is important that we ensure partners feel part of the process and can influence development rather than being 'done to'.
- VJ highlighted potential future Government Policy implications and the need to be alert to potential changes, particularly if there is a change in Government.

Action

- 5.1 EA to provide periodic updates with regards to Shared Services to identify if and when they are appropriate

## **6 Travellers – Graham Boundy**

- GB advised members that the Travellers agenda has just gone through a review process and that our approach compares favourably with other LAs. The review also looked at protection of sites to prevent unauthorised access to Council land, partners and private landowners property and are looking at further needs to support this. Parks Services are looking at physical measures to prevent settlers at Oldham Edge.
- GMP have enhanced powers to help move travellers on and the LA are working jointly to address issues of ASB and fly tipping, which will facilitate increased success in bringing people to account.
- There are also civil procedure rules that deal with individual groups, in addition to GMP powers. They can take longer but will address long-term exclusions and the ability to return to the sites within three months. Members agreed that it is vital we implement early intervention and action with GMP support initially to remove travellers with a court process to prevent them returning.
- CP highlighted that we are one of only two AGMA authorities that do not have an authorised travellers site and that there is Home Office funding available, potentially to 2016 to progress action to establish one. There is the possibility that there will be a requirement to provide a site in the future.

Action

- 6.1 GB to look at progressing the identification of a travellers site and the availability of resources to do this once we have had confirmation in March of the numbers of pitches we will be required to provide.

## **7 Environmental Management**

Item deferred to March

### **ABG Review – John Eley/Alison Vaughan**

- JE presented information with regards to the review in advance of the February for comment and agreement to the matrix
- NB requested Outcome and Impact be included on the Matrix. CW questioned the need for assessment against CAA priorities and members agreed that this be removed. We also need to learn from Total Place with regards to assessing the impact of spend as this had proved difficult.



- CP highlighted the need to determine whether we are assessing against Block or Partnership priorities. Partners need to be clear about our priorities and are they those outlined in the LAA – prioritise our priorities. We also need to identify the must haves as well as the opportunities for decommissioning and the volume of what we are funding.
- VJ highlighted the need to move to a shared information base/system to help us move forward and to support the ability to make decisions. This is being progressed.
- JA highlighted the need to link this work and joint commissioning with the other joint approaches also on the agenda.

#### Actions

- 8.1 Clarity over where we want to target/fund further, what we want to scrutinise further and also looking at succession/exit strategies where funding is to be cut to be built into the February agenda item
- 8.2 Amendments to the Matrix to be updated

#### **6 Work plan, Date of next Meeting and AOB**

- Next meeting falls during half term. OPST to canvas availability and confirm if a change of date is required
- Nick Brown praised the Councils Streetscene response and reaction to the recent snowfall, particularly in ensuring the College stayed open for students to take exams.

15<sup>th</sup> February 2010, 1pm- 3pm, Crompton Suite