

Local Area Agreement Project Plan OVERVIEW

	July	August	September	October	November	December	January
1. Governance Structure							
		LSP Sub-Group	Meets approximately every six weeks	Meets approximately every six weeks	Meets approximately every six weeks	Meets approximately every six weeks	Meets approximately every six weeks
Steering Group		Meets Weekly every Weds	Meets Weekly every Weds	Meets Weekly every Weds	Meets Weekly every Weds	Meets Weekly every Weds	Meets Weekly every Weds
Project Team – Service Groups		Meets weekly	Meets weekly	Meets weekly	Meets weekly	Meets weekly	Meets weekly
		Block leads form Service Groups.	Meet monthly	Meet monthly	Meet monthly	Meet monthly	Meet monthly
		Finance Group formed.	Meets monthly	Meets monthly	Meets monthly	Meets monthly	Meets monthly
2. Key Tasks & Milestones							
1. Agree LSP Sub Group, Service Group, Block Leads & Project Team membership 2. Define roles & responsibilities. 3. Construct Project Plan 4) Ensure effective consultation (ongoing) 5. Analyse evidence base & agree change solutions.	6. Agreement of outcomes & change theories. 7. Agree Finance Group membership, roles and responsibilities.	8. Align budgets indicators, actions 9. Identify freedoms & flexibilities. 10. Identify local efficiencies & reduce bureaucracy. 11. Identify outcomes for Reward Grant.	12. Agree priorities with GONW – discussion of draft LAA document. 12. Implementing new LSP governance arrangements.	13. Integrate LSP performance management framework. 14. Document design and layout in conjunction with GONW.	15. Integrate with OP Commissioning Framework	16. Sign off Local Area Agreement	
3. Communications							
Communications Plan	Newsletter & web updates	Newsletter & web updates	Newsletter & web updates	Newsletter & web updates	Newsletter & web updates	Newsletter & web updates	Newsletter & web updates
4. Key Events							
LSP Executive	LSP Executive	LSP Steering Group&Executive,			LSP Steering Group&Executive		LSP Steering Group

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		Public conference.				Sign off LAA
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