

Health & Well-Being Partnership Board

Minutes of Meeting Held: 14th December 2009

Present:

Riaz Ahmad (RA)	-	Chair, NHS Oldham (Chair of the meeting)
Jill Beaumont (JB)	-	Family Support & Integrated Youth Services, OMBC
Alan Higgins (AH)	-	Director of Public Health, Oldham
Veronica Jackson (VJ)	-	Director, People, Communities & Society, OMBC
Yvonne Lee (YL)	-	Chief Executive, Age Concern, VCFP Representative
Brian Lord (BL)	-	Councillor, OMBC
Gail Richards (GR)	-	Chief Executive, NHS Oldham
Jonathan Yates (JY)	-	Citizens Advice Bureau, VCFP Representative

Attendance:

Ann Kirk	-	Administrator, Minutes
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No.	Item	Action
63/09	<p>Apologies</p> <p>Les Coop - Chair Oldham Community Health Services</p> <p>Jacque Everett - Health and Well-Being Coordinator</p> <p>Hugh Sturgess - GP, Chair, Clinical Executive, NHS Oldham</p>	
64/09	<p>Minutes of Meeting held 2nd November 2009</p> <p>Agreed to be a true and correct record.</p>	
65/09	<p>Matters Arising</p> <p>46/09 Draft Action and Investment Plan for Carers - Gail advised that this had been circulated for comment. Veronica suggested it would be useful to have an update at the next meeting from Tom Wolstencroft, who is the lead for this Plan. Action: Tom Wolstencroft to be invited to attend the next meeting.</p> <p>58/09 Alcohol Admissions – Age/Sex breakdown - Alan Higgins tabled an age/sex breakdown of alcohol admissions. Members noted that Alcohol interventions would be further discussed later on the agenda.</p> <p>61/09 Missouri Visitors - Yvonne Lee reported that the GMCVS had hosted a successful visit with guests from Missouri. The group had visited a number of sites including facilities for elderly people and people with learning disabilities. They had expressed particular interest in the garden maintenance scheme.</p> <p>61/09 Health & Well Being Board Meeting Schedule 2010 - Members received the schedule of meetings for 2010 previously circulated with the agenda.</p>	JE

	<p>61/09 New Health and Well Being Centre - Yvonne welcomed the opening of the first Health and Well-Being Centre in Chadderton, as being a very positive contribution to the borough.</p>	
<p>66/09</p>	<p>Alcohol</p> <p>Referring to the age/sex breakdown of alcohol related hospital admissions, tabled earlier in the meeting, Jill Beaumont expressed concern in regard to the figures for the under 16's for this three year period.</p> <p>Members emphasised the need to ensure that young people know how to access appropriate services within the borough, through a 'one-stop shop' (irrespective as to which organisation provides the service).</p> <p>.1 Alcohol Strategy - Alan Higgins provided an update on progress and briefed members on a number of reviews that had now been completed. He spoke of the five themes for improvement and the emerging view of the interventions that would fit within each of these themes.</p> <p>Alan outlined the likely timetable for review and approval of the Alcohol Strategy, stating that it would be received by this Board in early February for comment and amendment, prior to referral to Safe and Strong Communities and the Oldham Partnership.</p> <p>Responding to a query from Brian Lord, Alan advised that Oldham Partnership has a strategy that has been in place for a number of years, but there was a need to review this and update it.</p> <p>Members supported the programme for review of the strategy and discussed the need to market this as 'universal' advice to ensure people know where to go and all front line staff (A&E, community, health and social care staff) are able to advise appropriately. It was stressed that this should also be communicated through websites, with best practice and learning from what had been successful elsewhere.</p> <p>.2 Commissioned Activities re Misuse of Alcohol - Members received an update report on Commissioned Activities re Misuse of Alcohol.</p>	
<p>67/09</p>	<p>Joint Working Update and Progress Towards Single Commissioning Board</p> <p>Veronica reported that there would be a meeting later in the day to further discuss progress towards joint commissioning across the Local Authority and NHS Oldham and members noted that there was movement towards a strategic process, particularly around area-based care and the need for a single mechanism for taking that forward.</p> <p>Gail advised that the over-arching work was being led by the Partnership Support Team (involved their steering group) with many strings of work coming together.</p> <p>Members noted the report and the progress being made.</p>	

68/09	<p>Finance Monitoring – Q2</p> <p>Members reviewed the tables that had been circulated with the agenda and Alan Higgins provided a verbal briefing on the quarter 2 exception reports, as detailed within the paper.</p>	
69/09	<p>Performance Monitoring – Q2</p> <p>Alan Higgins provided a verbal briefing in explanation of the performance indicators for Quarter 2, which had been circulated with the agenda.</p> <p>The Board requested detailed analysis of the under performance on a number of commissioned activities particularly smoking reduction. The next meeting of the Health & Well Being will be extended to two hours to allow for consideration of performance issues.</p> <p>Action: Jacquie</p>	JE
70/09	<p>Great Manchester Health Commission</p> <p>Members received for information a paper relating to the Greater Manchester Health Care Commission Work Programme.</p>	
71/09	<p>Joint Strategic Needs Assessment – Refresh 2009</p> <p>Alan Higgins tabled an annual update paper relating to the Joint Strategic Needs Assessment, for members' information. The JSNA report will be circulated widely in Oldham and made available through the NHS Oldham and Oldham Information websites.</p>	
72/09	<p>Evaluation of Area Based Grant Funded Activities</p> <p>Alan Higgins briefed members in regard to the summary provided by the Oldham Partnership Support Team. The actions identified in the report will be carried out and a member of the Oldham Partnership Support Team will be invited to attend the Health & Well Being February meeting.</p> <p>Action: Jacquie</p>	JE
73/09	<p>Any Other Business</p> <p>None.</p>	
74/09	<p>Date of Next Meeting: Monday, 8th February 2010 11am – 1pm Room 317 Integrated Care Centre</p>	