



Health & Well-Being Partnership Board **Oldham Partnership**

Minutes of Meeting Held: 6th April 2009

Present:

- Les Coop (LC) - Chair, OCHS, Part of OPCT
- Jacque Everett (JE) - Health & Well-Being Coordinator
- Alan Higgins (AH) - Director of Public Health, Oldham
- Veronica Jackson (VJ) - Director, Adult & Community Services, OMBC
- Jean Jones (JJ) - Councillor, OMBC
- Yvonne Lee (YL) - Chief Executive, Age Concern, VCFP Representative
- Brian Lord (BL, Chair) - Councillor, OMBC
- Hugh Sturgess (HS) - Chair, Clinical Executive
- Jonathan Yates (JY) - Citizens Advice Bureau, VCFP Representative

Additional Attendance: Adele Smail, Senior Research & Evaluation Officer (Item 15/09)

No.	Item	Action
12/09	<p>Apologies</p> <p>Riaz Ahmad (RA) - Chair, OPCT Gail Richards (GR) - Chief Executive, OPCT</p> <p>Introductions</p> <p>Introductions were carried out to welcome Jonathan Yates to the Board as the second Voluntary, Community and Faith Partnership Representative.</p>	
13/09	<p>Minutes of Previous Meeting</p> <p>Agreed as an accurate record of the meeting held 23rd February 2009.</p>	
14/09	<p>Matters Arising</p> <p>05/09 Tobacco Control Conference Les, Brian and Alan fed back on the Conference held 27th March 2009. 80-90 people in attendance. There were a number of speakers covering different aspects of tobacco control, including smuggling and the use of smokeless tobacco particularly amongst the BME population. A CD is available from Liz Woodworth.</p> <p>09/09 LAA Performance Reporting Jacque reported that she had been in contact with the Oldham Partnership regarding the use of a balanced scorecard approach. Response received from Ian Flanagan-Smith was that this was something the Partnership was keen to progress in terms of highlighting the links between performance, finance, delivery, etc, and was contributing to a review of the performance management framework being carried out by the Local Authority. He will forward further information as it becomes available, but in the meantime would welcome any suggestions.</p>	

<p style="text-align: center;">15/09</p>	<p>Longitudinal Study</p> <p>Adele Smail attended this part of the meeting to report on the progress of the study proposal. She presented a paper prepared at the request of the Public Service Board detailing the provisional annual costings. These are based upon a similar study carried out within another borough plus costings for previous research commissions.</p> <p>Adele explained that there would be initial set up costs, including sample and survey design and a pilot study, from which the questionnaire would be revised, and would provide a more realistic indication of future costs. Following this, the bulk of the costs would be the face-to-face interviews, intended to reduce attrition rates over the years of the study.</p> <p>Veronica Jackson asked that the study be linked to the JSNA in order to focus cost-effectiveness and impact of interventions, providing such evidence for the Comprehensive Area Agreement.</p> <p>A discussion took place regarding the sample size of approximately 1000 households/2,500 individuals. Adele explained that there would be overall results for Oldham, which could then be stratified to identify relevant sub-groups; although the confidence intervals would be wider, large differences could still be identified.</p> <p>Adele suggested that for the project to be successful, there would need to be a steering group, supported by senior managers. It would need to be coordinated in line with the forthcoming UK Household Longitudinal Study which would allow for more comparability. Finally, there would need to be a large financial commitment, although the source of this funding was not yet identified.</p> <p>The amount of funding for the project was questioned, particularly in light of competing priorities and the current economic crisis. Therefore, the value of the project would need to be justified. It was suggested that an example of the information the study may provide and how this could be used, should be included within the proposal.</p> <p>Action: To review the research proposal in light of comments received for submission to the Public Services Board.</p>	<p style="text-align: right;">OPSRWG</p>
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16/09	<p>Oldham Public Health Report 2008</p> <p>The Board were asked to consider the implications for health and well-being based on the latest public health report, which had been circulated beforehand. Alan reported that Gail Richards had obtained agreement from the Oldham Partnership Executive Board for a workshop to take place.</p> <p>The Health & Well-Being Board discussed a potential format for the event. The agreed aim was to look at the work already commissioned to see how this fitted in with the Public Health Report and JSNA and to identify gaps to either change or reconfirm the commissioning agenda.</p> <p>Suggested attendance: Alan Higgins; John Fraine; Hugh Sturgess; Yvonne Lee; Jonathan Yates; Children & Young People's representative; Head Teachers – primary and secondary school. Public engagement to take place possibly with existing groups, such as LINKs, Older People's Forum, Youth Council.</p> <p>Action: Alan and Jacquie to organise workshop and identify opportunities for public engagement.</p>	AH
17/09	<p>Free Swimming in Oldham</p> <p>Veronica presented a proposal put forward for targeted free swimming. A discussion then took place over whether swimming was the appropriate activity to fund as it was felt that it might not attract those for whom it was intended, thus increasing inequalities. It was suggested that the workshop (16/09) could be used to identify alternatives.</p> <p>Action: Veronica and Alan to feed back concerns to the Oldham Partnership Support Team.</p>	VJ/AH
10/09	<p>Any Other Business</p> <p>.1 Community and Health Neighbourhood Agreements Les Coop informed the Group of an event taking place at the Honeywell Centre on Saturday, 18th April 2008, to launch the two new compacts.</p> <p>.2 New Structure Veronica Jackson informed the Board of the intended recruitment for the new position of Assistant Director for Health & Well-Being.</p> <p>.3 Department of Health Funding Veronica Jackson informed the Group of a successful bid put forward to the Department of Health for £100K to fund joint facilities at the Crompton and Royton Centre for Well-Being.</p>	
11/09	<p>Date of Next Meeting: 11am-12pm, 18th May 2009</p> <p>Venue: F2, Ellen House</p>	