

Commissioning Specification

LAA 58-08 Evaluation of PVE Commissioned Activities 2008-09

Expressions of Interest are invited from potential Delivery Agents for:

Evaluation of PVE Commissioned Activities 2008-09

1. Introduction

Oldham received funding in 2007/8 as part of the Preventing Violent Extremism, (PVE), Pathfinder Fund and has been granted further funding until March 2011.

In 2007/8, Oldham Partnership commissioned PVE-related activity, which was collectively entitled Muslim Communities Capacity Building and which is currently scheduled to end on 31 March 2009. The work undertaken is being delivered as three separate commissioned activities:

LAA 44-07A Developing Organisational Capacity

LAA 44-07B Greater Participation of Women and Young People

LAA 44-07C Developing Teaching Materials on Citizenship.

Each of the three commissioned activities is being undertaken by a different voluntary/community organisation.

In addition, in 2007/08, Oldham Partnership commissioned a company to deliver the PVE-related commissioned activity:

LAA 48-07 'One Extreme to the Other'

This involved the delivery of a series of theatrical performances, (addressing extremism-related issues), to Year 10 secondary school pupils and to residents in a number of community venues. It is intended to recommission another series of performances for the last quarter of 2008/09.

SEE Appendix A for further details of the four commissioned activities

It has now been decided to commission an independent evaluation of the four commissioned activities detailed above. The evaluation work must be undertaken:

- Prior to the completion of the Muslim Communities Capacity Building work involved in the commissioned activities LAA 44-07A, LAA 44-07B and LAA 44-07C
- Prior to the proposed theatre performances in secondary schools taking place under the commissioned activity LAA 48-07 and then again, once the performances have been completed.

The commissioned activity, **LAA 58-08 Evaluation of PVE Commissioned Activities 2008-09**, will contribute to the achievement of targets under the following Local Area Agreement National Indicator:

- **NI 35 Building resilience to violent extremism**

In terms of the National Indicator detailed above, the purpose of undertaking the commissioned activity, Evaluation of PVE Commissioned Activities 2008-09, is to:

- Understand and assess the impact of the work that has been undertaken to date and to ascertain what has, and what has not, worked well
- Gain an understanding of people’s knowledge of extremism-related issues, both prior to the commissioned activities in question being undertaken and subsequently, to determine what changes, if any, have taken place
- Assist Oldham Partnership in identifying elements of good practice and of weakness in service delivery
- Inform the effective deployment of Area Based Grant resources in future years
- Develop an understanding of Oldham’s direction of travel with regard to the Preventing Violent Extremism agenda

It is expected that LAA 58-08 Evaluation of PVE Commissioned Activities 2008-09 will deliver the following Outputs:

| Output Description | Annual Total |
|---|--------------|
| Number of independent evaluations of existing PVE-related commissioned activities completed | 4 |
| Number of Evaluation Reports produced | 4 |

Expressions of Interest are therefore invited from potential Delivery Agents for:

Evaluation of PVE Commissioned Activities 2008-09

N.B.

- **A maximum of £10,000** has been allocated to this Commissioned Activity
- The Commissioned Activity must be completed **by March 31st 2009**
- The intellectual property rights of material, associated information and all reports specifically produced for, and resulting from, this Commissioned Activity will belong to the Oldham Partnership

2. Programme Specification

| | |
|--|---|
| Elements of the Activity to be Commissioned | LAA 58-08 EVALUATION OF PVE COMMISSIONED ACTIVITIES 2008-09 |
| EVALUATION OF FOUR, SPECIFIED, PVE-RELATED COMMISSIONED ACTIVITIES | <p><i>The Strong Communities Strategy Group has no wish to be prescriptive about the approach to delivering this activity and its content and scope. However, it is envisaged that potential Delivery Agents will address the following issues as a matter of course in formulating their Expressions of Interest:</i></p> <ul style="list-style-type: none"> • Approach to be adopted in evaluating the four, specified commissioned activities • Background information to be reviewed • Evaluation techniques to be employed – how impact will be measured, how data will be collected, collated and analysed etc • Issues to be considered • Overall scope, depth and nature of the evaluation methods to be used • How value for money will be assessed • Proposed content and structure of the Evaluation Reports • Timetable / schedule for completing the work within the stated deadline • Staff to be deployed, their skills and expertise |
| Partnership Working | The successful Delivery Agent will be expected to cooperate and collaborate, where appropriate, with other Delivery Agents undertaking activity commissioned on behalf of the Oldham Partnership |
| Duration of programme | The Commissioned Activity must be completed by 31st March 2009 . |
| Deadline for receipt of Expressions of Interest | Potential Delivery Agents are invited to submit Expressions of Interest for undertaking the Commissioned Activity by 1.00 pm, Friday, January 16th 2009 . |
| Area Based Grant Funds available | A maximum of £10,000 of Area Based Grant has been allocated to this Commissioned Activity. |
| Intellectual Property Rights | The intellectual property rights of material, associated information and all reports <u>specifically produced for, and resulting from</u> , this Commissioned Activity will belong to the Oldham Partnership. |

3. Further Information

In formulating Expressions of Interest, potential Delivery Agents should bear in mind that the Strong Communities Assessment Panel, which will consider their submissions, will also expect to see the following detail:

- Measurable, quantifiable Outputs, which demonstrate the effectiveness, scope and scale of the work undertaken
- A fully costed Expenditure Profile, which demonstrates value for money and effective use of financial resources.
- A work schedule, which shows clearly how the Commissioned Activity will be completed within the designated time scale
- Contingency plans / risk assessments to cover eventualities such as the departure or sickness of key staff during delivery of the Commissioned Activity
- Evidence that equality and diversity issues have been taken into account in planning the delivery of the Commissioned Activity

4. Deadline for Submission of Expressions of Interest

Electronic versions of the Expressions of Interest should be submitted on the template provided and e-mailed to:

dave.catherall@ oldham.gov.uk

In addition, a **hand-signed**, hard copy of the Expression of Interest, (on the template provided), must be sent to the address listed below.

All Expressions of Interest, (electronic and hard copy versions) **must be received by 1.00 pm, Friday, January 16th 2009. Submissions received after the stated deadline will not be considered.**

It is the responsibility of the potential Delivery Agent to ensure that a signed, hard copy of their Expression of Interest has been received at the following address within the stated deadline.

Private and Confidential
(LAA 58-08 EvalPVE)
Dave Catherall
LAA Commissioning Unit
Level 2
Oldham Business Centre
Cromwell Street
Oldham
OL1 1BB

All Expressions of Interest received from potential Delivery Agents within the stated deadline will be considered by an Assessment Panel, which will meet during the week commencing **Monday January 19th 2009.**

Applicants will be informed of the Assessment Panel's decisions within 21 days of the Assessment Panel meeting.

APPENDIX A

Brief Details of the Four Commissioned Activities to be Evaluated

LAA 44-07A is intended to develop the capacity of Oldham's Muslim communities by:

- Building the capacity of Oldham Mosques' Council by providing support, training and development to enable it to work as a partner in preventing violent extremism, and also more generally in tackling issues concerning Muslim communities.
- Building linkages between Muslim organisations to encourage collaboration in preventing violent extremism and in addressing the issues that can lead people into violent extremism.
- Supporting the development of strong working relationships between Muslim groups and other statutory and non-statutory organisations around preventing violent extremism, but also with regard to other issues of concern.

LAA 44-07B is intended to develop the capacity of young people and women within the Muslim communities of Oldham to participate in, and become representatives on, the decision-making bodies within the Borough.

The Delivery Agent will use its existing links with communities and young people in order to recruit women, young people and community leaders to participate in the Commissioned Activity.

LAA 44-07C is aimed at developing high quality teaching materials on citizenship, (for use in Oldham's madrassahs), which complement, and are compatible with, the curriculum materials used in schools, (drawing upon good practice available elsewhere as appropriate). The commissioned activity will be delivered at mosque/madrassah venues in Oldham.

LAA 48-07 - Oldham MBC has worked with the Delivery Agent to develop a play, aimed primarily at young people from year 10 upwards, to encourage them to think about the issue of extremism and to help prevent them from being drawn into it in the future. The play is also suitable for adult audiences.

A tour of performances in Oldham will take place, including secondary schools, both colleges and other community venues in different parts of the Borough. The performances will be followed by "hot seat" debates with the actors still in character. Performances with adults will be followed by facilitated discussions. Schools will follow up with the learning resources provided.

All the work/performances connected to this activity will be open to people in all the communities of Oldham.