

**COMMUNITY ENGAGEMENT COMMISSIONING GROUP**  
**22<sup>ND</sup> JANUARY 2007**

**Attendees:**

Bill Edwards (Chair)  
Jo Charlan - OMBC  
Denis Durnian - OMBC  
Cllr Jean Stretton - OMBC  
Jane Hughes - VCFP  
Elma Plant - VCFP  
Maira Blood – Housing Block  
Annette Hiley – Safer, Stronger Communities Block  
Mary Murphy – OMBC  
Liz Wilson – Cultural Partnership

Apologies: Tim Mitchell – Children and Young People Block

**Introduction and purpose of the group**

An outline of the group's purpose was provided; the draft Community Engagement Strategy is almost complete and the Oldham Partnership have requested that a Community Engagement Commissioning Group be established. The group will oversee commissioning for community cohesion, engagement and culture. It was explained that the group has been established quickly in order to make prompt decisions regarding funding and continuation of projects. A report will go to the Oldham Partnership regarding the Community Engagement Strategy explaining its progress.

**Terms of reference**

A draft Terms of Reference for the group was circulated amongst the attendees. It was requested that the terms of reference contain a clearer explanation of the role of the group and that the process section be taken from the commissioning process flowchart so that there is transparency regarding the way decisions are made.

It was also noted that environmental business cases may be examined by the group, however this did not appear within the terms of reference. It was requested that clarity be sought about whether these business cases would be brought to this commissioning group, or elsewhere.

**Actions**

All papers to be sent to group members electronically - JC  
All community cohesion, engagement and culture targets be pulled from the LAA document and circulated to the group - JC

## **Timescales for business cases**

It was reported that some existing NRF funded projects are coming to a contracted end, however they have staff whose jobs are at risk. DD had prepared a paper setting out the costings for these projects to continue for three months. It would be necessary for these projects to prepare a business case for the next meeting of the CEC group, requesting a three month extension. At that meeting, a business case from CETO for new activity would also be examined. The group decided that business cases for three months would not be necessary as they would like to see all projects continue. For those projects, the extension was granted until July 2007. Full business cases will be submitted when the group has examined the Community Engagement Strategy and a decision is made as to what type of activity they would like to commission.

### **Next Meeting**

Monday 5<sup>th</sup> February, 2pm – 4pm, venue tbc.